

Memorial Bench Policy

1. Purpose

The purpose of this policy is to establish clear and consistent guidelines for the placement of memorial benches in common areas of the Association, while preserving the aesthetic character of the community and limiting maintenance and administrative burdens on the Association.

2. Eligibility

- Memorial benches may be dedicated to:
 - Current or former residents in good standing, or
 - Immediate family members of current residents.
- Requests are considered on a case-by-case basis and are not guaranteed approval.

3. Approval Process

- All memorial bench requests must be submitted in writing to the Association.
- Requests must include:
 - Proposed dedication wording
 - Preferred location (subject to Association approval)
 - Acknowledgment of all applicable costs and terms
- Final approval rests solely with the Association.

4. Location

- Benches may be installed only in designated common areas approved by the Association.
- The Association reserves the right to determine final placement or deny proposed locations.
- The Association may relocate or remove benches as needed for maintenance, safety, or future improvements.

5. Design Standards

- The Association shall determine bench specifications, including:
 - Size, material, color, and style
 - Compatibility with existing community furnishings

6. Plaque and Inscription Guidelines

- Plaques are limited to a standard size and format determined by the Association.
- Inscriptions must be neutral and non-commercial.
- Wording is subject to Association approval and may include:
 - Name
 - Birth and death years (optional)
 - A brief, non-emotional dedication
- Symbols, quotes, or additional language may be restricted.

7. Costs and Fees

- The requesting party is responsible for all costs, including:
 - Bench purchase
 - Installation
 - Plaque
 - Administrative and maintenance contribution (if applicable)
- Fees are non-refundable once installation occurs.

8. Maintenance Responsibility

- The Association will maintain approved benches.
- If a bench becomes damaged beyond reasonable repair, the Association may remove it without replacement.

9. Removal and Relocation

- The Association reserves the right to relocate or remove a memorial bench at any time due to:
 - Safety concerns
 - Repairs or renovations
 - Changes in Association policy or common area use
- The Association is not required to provide notice beyond reasonable efforts.

10. No Property Interest

- Memorial benches remain the sole property of the Association.
- Approval does not convey ownership or any vested right to the requesting party.

11. Policy Amendments

- This policy may be amended or discontinued by the Association at any time.

Memorial Bench Application

Date of Application: _____

1. Applicant Information

Applicant Name: _____

Address: _____

Phone: _____ Email: _____

Relationship to Honoree: _____

☐ Applicant is a current homeowner in good standing

☐ Applicant is an immediate family member of a current homeowner

2. Honoree Information

Name of Honoree: _____

☐ Current Resident ☐ Former Resident ☐ Immediate Family Member

3. Bench Details

Preferred Location (subject to Association approval):

☐ I understand the Association may approve an alternate location or deny the request.

4. Plaque Inscription (Subject to Board Approval)

(Maximum ____ characters, including spaces)

☐ I understand that wording may be modified or rejected at the Association's discretion.

5. Costs and Fees

☐ I agree to pay all required costs, including bench purchase, installation, plaque, and any administrative or maintenance fees, as determined by the Association.

☐ I understand that all fees are non-refundable once installation occurs.

6. Ownership and Removal

☐ I acknowledge that the memorial bench becomes the property of the Association and that approval does not convey ownership or permanent rights.

☐ I understand the Association may remove or relocate the bench for maintenance, safety, or future community needs.

7. Applicant Certification

I certify that the information provided is accurate and that I have read and agree to the Memorial Bench Policy

Applicant Signature: _____

Printed Name: _____

Date: _____

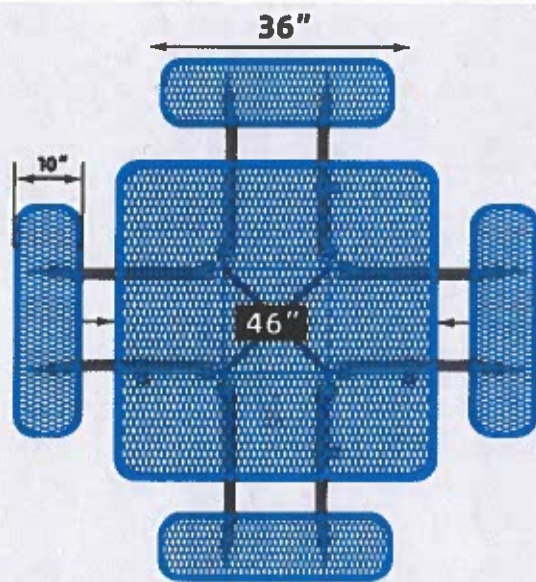
For HOA Use Only

Board Decision: ☐ Approved ☐ Approved with Conditions ☐ Denied

Meeting Date: _____

Notes: _____

PRODUCT SIZE



Max Weight Capacity **1100lbs**

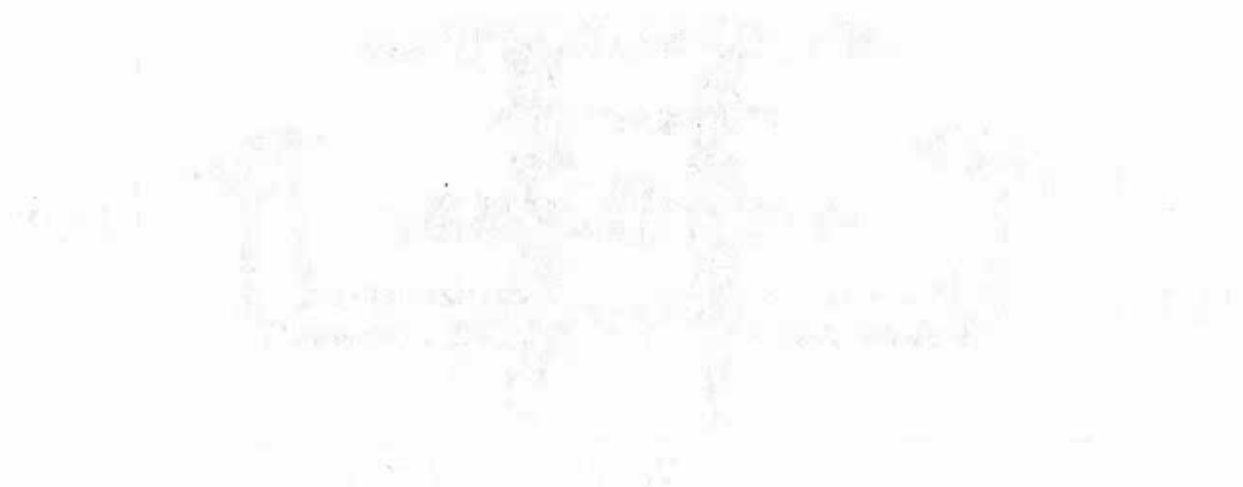


Max Weight Capacity **880lbs**

4-8 People



STATE OF TEXAS



FOR DEPOSIT ONLY
BLACK HILL ASSOCIATION